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10 September 2020

By Email: [REDACTED]

Tēnā koe [REDACTED]

Official Information request and response

We are following up on your letter dated 6 September 2020, in which you are requesting particular copies of files.

As we have previously explained, we have searched our digital systems and our off-site paper filing, and have given you the most up to date and complete documents that we could discover. For some of these contracts we only had draft or unsigned versions on file. NZ On Air operates with a [General Disposal Authority](#). Previous administrators must have disposed of the files you have requested, as per our policy.

ID	Class Description	Examples	Disposal Action	Minimum Retention Period	Disposal Criteria
6.0 FUNDING - RADIO					
6.1	SERVICE PROVIDER FILE - including final contract with provider and any legal opinions in relation to contract		D	10 years after contract expires	D6
6.2	CONTRACT MANAGEMENT/FUNDING OPERATIONAL RECORDS Records for day to day management of funding activities for public radio broadcasters, and specific radio programmes produced for airing on commercial radio - not retained on the Service Provider file	Radio NZ Transmission Funding Drama's, Comedy, music, Maori interest, radio specials.	D	7 years after last funding completed	D3

It appears that we do not have the information you have requested on file and we are unable to provide that information for you. We can transfer your request to Radio NZ, as they may have this information on file. But again, as these are historic files there is no guarantee the information has not been disposed of under their Disposal Authority.

You have the right to refer this response to the Ombudsman if you are dissatisfied with it. More information on how to do this is [here](#).

Thank you for your interest in our work.

Yours sincerely

Clare Helm
HEAD OF CORPORATE SERVICES