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2 April 2020



RD2
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By email:

Dear

Official Information request and response

Thank you for your request under the Official Information Act ("OIA") dated 6 March 2020.

You have requested the following

1. *From the 6 -7 March 2018 NZ On Air Board Meeting a copy of the Minister's letter of expectations mentioned in the minutes at 3.5 and any notes or information resulting from the meeting with Minister, Chair and CE on 22nd March 2018.*
 - The letter of Expectations is available on our website [here](#)
 - No notes were taken by NZ On Air at the meeting with the Minister on 22 March 2018

2. *From the 8 - 9 May 2018 NZ On Air Board Meeting any information on the report mentioned at 3.1 of the CE about NZ On Air's engagement with the Ministerial Advisory Group, including who were the members of the Ministerial Advisory Group with whom she met.*
 - As the report was oral there is no recorded version, other than the minutes which you have received a copy
 - Jane Wrightson met with the MAG group twice. Once on 3 April 2018 with Miriam Dean (the chair at the time of NZ On Air) and Clare Helm (Head of Corporate services). A second meeting was held on 17 April 2018 with Miriam Dean. The attendees of the MAG group were as outlined in the [cabinet paper](#) and [terms of reference](#).

3. *From the 8 - 9 May 2018 NZ On Air Board Meeting a copy of the summary written by M Dean mentioned at 3.2 of the board's discussions about self-evaluation*
 - This is attached as Page 1 of attachments

4. *From the 8 - 9 May 2018 NZ On Air Board Meeting a copy of the recommendations mentioned at 5.3 and any notes or information on the discussion*
 - I have attached the Board paper with the recommendations as Page 2 of the attachments. Redactions have been made under s9(2)(bii) to protect trade secrets. No further written notes or recommendations were made from this point in the meeting other than recorded in the minutes of which you have a copy.

5. *From the 18 July 2018 NZ On Air Board Meeting a copy of the paper 3.2 New Crown Funding and any instructions given to staff re draft approach to be developed by staff*
 - I have attached the Board paper with the recommendations as Page 16 of the attachments. Redactions have been made under s9(2)(bii) to protect trade secrets. No further written notes or recommendations were made from this point in the meeting other than recorded in the minutes of which you have a copy.
 - The Annex's of this report are located online [here](#)

6. *From the 1 October 2018 NZ On Air Board Meeting a copy of the paper New Crown Funding and SPE Addendum*
 - I have attached the Board paper with the recommendations as Page 20 of the attachments. Redactions have been made under s9(2)(bii) to protect trade secrets and s(9)(2)(a) protect the privacy of natural persons. No further written notes or recommendations were made from this point in the meeting other than recorded in the minutes of which you have a copy.

7. *From the 5 – 6 March 2019 NZ On Air Board Meeting a copy of The Minister's Letter of Expectation and Response mentioned at 3.3*
 - This is located online [here](#) and [here](#)

8. *From the 5 – 6 March 2019 NZ On Air Board Meeting a copy of the Paper re Select Committee Question AIRE mentioned at 3.5*
 - I have attached the Board paper with the recommendations as Page 43 of the attachments. The Select Committee responses are located online [here](#)

9. *From the 5 – 6 March 2019 NZ On Air Board Meeting a copy of the paper mentioned under Profile of Creative Professionals that was discussed*
 - I have attached the Board paper with the recommendations as Page 44 of the attachments. The research has been published online [here](#)

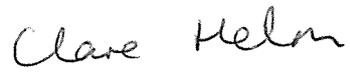
For your information, funding provided by NZ On Air for all successful projects is searchable on our website. You can also sign up to receive our bi-monthly industry newsletter via our website.

You have the right to refer this response to the Ombudsman if you are dissatisfied with it. More information on how to do this is [here](#). NZ On Air proactively releases information in accordance with the Government's commitment to the Open Government Partnership National Action Plan. This includes publishing responses to requests for information under the OIA. Please note that this response (with your name removed) will be published on the NZ On Air website shortly and will remain on our website for 12 months.

Connecting and reflecting our nation

Thank you for your interest in our work.

Yours sincerely

A handwritten signature in black ink that reads "Clare Helm". The signature is written in a cursive, flowing style.

Clare Helm

HEAD OF CORPORATE SERVICES